



MINNESOTA EMPLOYEE WAGE NOTICE

EMPLOYEE INFORMATION

Employee Name:
Start Date (Effective date, if applicable):

EMPLOYER INFORMATION

Participant Name/ID:
Legal Name of Employer Agent:

EMPLOYMENT STATUS

Exempt Status: Exempt Non-Exempt

WAGE INFORMATION

	Rate 1	Rate 2 (if applicable)	Rate 3 (if applicable)
Rate of Pay	\$	Click here to enter text.	Click here to enter text.
Basis for Rate of Pay	<input checked="" type="checkbox"/> Hourly <input type="checkbox"/> By Shift <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Salary <input type="checkbox"/> Piece rate <input type="checkbox"/> Commission <input type="checkbox"/> Other Method	<input checked="" type="checkbox"/> Hourly <input type="checkbox"/> By Shift <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Salary <input type="checkbox"/> Piece rate <input type="checkbox"/> Commission <input type="checkbox"/> Other Method	<input checked="" type="checkbox"/> Hourly <input type="checkbox"/> By Shift <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Salary <input type="checkbox"/> Piece rate <input type="checkbox"/> Commission <input type="checkbox"/> Other Method
Circumstances when Rate Applies	Base Rate established in CDCS/CSP Plan	Base Rate established in CDCS/CSP Plan	Base Rate established in CDCS/CSP Plan

Other possible forms of compensation (if applicable): Tips Bonuses Other: N/A

If you are eligible for overtime pay, you will be paid overtime at the rate of 1.5 times the regular rate of pay for the work week in which the overtime was worked.

Allowances, if any, claimed as part of Employee's wages for permitted meals and lodging: Not Applicable

Deductions that may be made from Employee's pay: Federal Income Tax, State Income Tax, Social Security, Medicare Tax, Insurance Policies (ex: medical, dental, vision, short-term disability, long-term disability, supplemental life, and dependent life), Retirement Contributions, Court-Ordered Garnishment, Tax Liens, Union Dues, Charitable Contributions, U.S. Savings Bond Purchases, Money Owed.

WAGE PAYMENT INFORMATION

Number of days in pay period: Fourteen (14), starting on a Sunday and ending on a Saturday.

Regular payday: 2nd Friday following the end of the pay period.

Employee's first pay date (with changes, if applicable): Click here to enter a date.

Paid Time Off (PTO)

PTO Accrual: (1) hour for every (30) Hours Worked

Terms of Use: PTO is available for use once accrued

The Employer Representative must sign and date below as an acknowledgement of this form::

Printed NameSignatureDate

The Employee must sign and date below as an acknowledgement of this form:

Printed NameSignatureDate

REQUEST FOR NOTICE IN ANOTHER LANGUAGE

The following language is provided by the state and does not indicate an employment contract:
 This document contains important information about your employment agreement. Check the box at left to receive this information in this language.

Spanish / <u>Español</u>	Este documento contiene información importante sobre su empleo. Marque la casilla a la izquierda para recibir esta información en este idioma.
Hmong / <u>Hmoob</u>	<u>Daim ntawm no muaj cov xov tseem ceeb hais txog thaum koj ua haujlwm. Khij lub npauv ntawm sab laug yog koj xav tau cov xov tseem ceeb no txhais ua lus Hmoob.</u>
Vietnamese / <u>Việt ngữ</u>	<u>Tài liệu này chứa thông tin quan trọng về việc làm của quý vị. Đánh dấu vào ô bên trái để nhận thông tin này bằng Việt ngữ.</u>
Simp. Chinese / <u>简体中文</u>	<u>本文件包含与您的雇用相关的重要信息。勾选左边的方框将接收以这种语言提供的信息。</u>
Russian / <u>русский</u>	<u>Данный документ содержит важную информацию о вашем трудоустройстве. Отметьте галочкой квадрат слева для получения этой информации на данном языке.</u>
Somali / <u>Soomaali</u>	<u>Dokumentigan waxaa ku qoran macluumaad muhiim ah oo ku saabsan shaqadaada. Calaamadi sanduqaan haddii aad rabto inaad macluumaadkan ku hesho luqaddan.</u>
Laotian / <u>ລາວ</u>	<u>ອອກຂໍສອບຖາມທີ່ສໍາຄັນກ່ຽວກັບການຈ້າງງານຂອງທ່ານ. ກວດບັງກອງທີ່ຢູ່ເບື້ອງຊ້າຍເພື່ອຮັບຂໍ້ມູນນີ້ໃນພາສາລາວ.</u>
Korean / <u>한국어</u>	<u>이 문서에는 귀하의 고용 형태에 관련된 중요한 정보가 담겨있습니다. 이 언어로 이 정보를 받기를 원하시면 왼쪽 상자에 체크하여 주세요.</u>
Tagalog / <u>Tagalog</u>	<u>Ang dokumentong ito ay nagtataglay ng mahalagang impormasyon tungkol sa iyong pagtatrabaho. Lagyan ng tsek ang kahon sa kaliwa upang matanggap ang impormasyong ito sa wikang ito.</u>
Oromo / <u>Oromoo</u>	<u>Waraqaan kun waayee hojii keetii odeeffannoo barbaachisoo ta'an qabatee jira. Saaxinnii karaa bitaatti argamu kana irratti mallattoo godhi yoo afaan Kanaan barreeffama argachuu barbaadde.</u>
Amharic / <u>አማርኛ</u>	<u>ይህ ደብዳቤ ለአቀጣጠሉን በሚመለከት አስፈላጊ መረጃ የያዘ ነው። ይህንን ደብዳቤ በስተግራ በኩል ባለው ቋንቋ ተተርጉሞ እንዲሰጥኩኝ ከፈለጉ በዛው በስተግራ በኩል ባለው ሳፕን ውስጥ ምልክት ያድርጉ።</u>
Karen / <u>ကရင်</u>	<u>လၢ်တီၢ်လၢ်တီၢ်တခါအံၤလၢ်တီၢ်တၢ်က့ၢ်အကၢ်အိၣ်လၢ်အဘၣ်အးဒီးအတၢ်မံၤတၢ်မၤန့ၣ်လၢ်တီၢ်တၢ်အလၢ်အစ့ၣ်တကၤပလၢတၢ်ကးဒီးအတၢ်တၢ်က့ၢ်လၢ်က့ၢ်တခါအံၤအဂီၢ်တက့ၢ်.</u>